



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

BOARD OF TRUSTEES MEETING  
Wednesday, May 17, 2023  
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ  
Meeting 1:00 p.m.

**MAY AGENDA**

**PUBLIC SESSION**

**ITEM #**

- 1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Newark Star Ledger* and [www.NJ.com](http://www.NJ.com) on July 11, 2022 and *Trenton Times* on May 4, 2023. In addition, pursuant to N.J.S.A. 10:4-9.1, electronic notice of this meeting was also posted to NJSIG’s website at [www.njsig.org](http://www.njsig.org) on July 11, 2022. Notice of this meeting was also filed with the New Jersey Secretary of State.

- 2. Roll Call

Stephanie Brown, Ed.D.	Damaris Gurowsky	Christopher Russo, Ed.D
Richard J. Casey	Irene LeFebvre	Nicholas Bice
Christopher Carrubba	Joseph Meloche, Ed.D.	Vacant

- 3. Acceptance of the public and executive session minutes for March 20, 2023.
- 4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.
- 5. Sub-fund administrators - reports/comments
- 6. Reports:

A. Executive Director Report

Jill Deitch

- B. Accounting/Finance Report Michele Carosi
- C. Underwriting Report Claire King
- D. Claims Report Sherwin Archibald
- E. Information Technology Report Jeff Cook

7. Discussion Items:

- A. Trustee nominations Jill Deitch
- B. Trustee retreat (possible dates: July 11, 12, 18, 19, 2023) Jill Deitch
- C. Return of surplus program; update Jill Deitch
- D. CherryRoad Technologies Inc.: historical premium import project Michele Carosi & Jeff Cook
- E. Workers’ compensation: intake function Sherwin Archibald

8. Action Items:

- A. 2023/2024 Budget – First reading Jill Deitch  
(NJSIG No. 0523-01)
- B. 2023/2024 Plan of Risk Management – First reading Jill Deitch  
(NJSIG No. 0523-02)
- C. Checking accounts & new claims ratification Michele Carosi  
(NJSIG No. 0523-03)
- D. Contracting: Sherwin Archibald
  - 1. Workers’ compensation managed care services  
(NJSIG No. 0523-04)

9. New Business

10. Executive (Closed) Session

**EXECUTIVE/CLOSED SESSION**

**EXECUTIVE/CLOSED SESSION RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive/closed session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive/closed session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive/closed session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.

Topic: Board of Trustee Meeting - May 17, 2023

Time: May 17, 2023 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84659464145?pwd=RFNJRlRlWZzEzYWpKMTNtZmc2YnZlQlQ09>

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+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

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