



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

BOARD OF TRUSTEES MEETING  
Monday, December 20, 2021  
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ  
Meeting 10:00 a.m.

## DECEMBER AGENDA

### PUBLIC SESSION

#### ***ITEM #***

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on November 30, 2021. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.  
Richard J. Casey  
Christopher Carrubba

Irene Le Febvre  
Joseph Meloche, Ed.D.  
Steven K. Robinson

Christopher Russo, Ed.D.  
Josephine Sharpe  
Dana Sullivan

3. Acceptance of the public and executive session minutes for November 17, 2021.

4. Public Participation - Opportunity for the public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons - Reports/Comments

- 6. Action Items:
  - A. Checking accounts and new claims ratification  
(NJSIG No. 1221-1) Michele Carosi
  - B. Cash Management and Investment Plan  
(NJSIG No. 1221-2) Michele Carosi
  - C. Contracting:
    - a. Support/maintenance, underwriting software  
(NJSIG No. 1221-3) Jeff Cook
    - b. Insurance brokerage services  
(NJSIG No. 1221-4) Jill Deitch
    - c. Addendum to Executive Director contract  
(NJSIG No. 1221-5) Dave Rapuano
- 7. New Business
- 8. Executive Session

**CLOSED (EXECUTIVE) SESSION**

**CLOSED (EXECUTIVE) SESSION RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in closed (executive) session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into closed session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in closed session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the closed session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will return to open session to conduct business at the conclusion of the closed session.