



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
[www.njsig.org](http://www.njsig.org)

**Board of Trustees Meeting of March 9, 2020**  
**Action Item**  
**Outside Counsel**

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As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG issued requests for qualifications for outside counsel for general litigation, complex general litigation, school / education litigation, workers' compensation litigation, and complex workers' compensation litigation. As a result of this competitive contracting process, NJSIG received numerous proposals from qualified firms. These proposals were evaluated using the weighted evaluation criteria.

The designation of a firm as approved outside counsel is not a retention for a specific matter, and does not entitle a firm to be retained for a specific matter. Rather, these firms would now be eligible to handle matters on behalf of NJSIG members. Individual case assignments will be determined by NJSIG based on the unique requirements of each matter. The recommended cutoff for qualifying for the outside counsel designation for C-2020-0001, C-2020-0003 and C-2020-0004 was an average score of 75 or greater. The recommended cutoff for qualifying for the outside counsel designation for C-2020-0002 and C-2020-0005 was an average score of 80 or greater. Thus, it is proposed that the firms identified in the attached resolution be designated as outside counsel in the respective areas.

**Recommended Resolution:** to approve the firms identified in the attached resolution be designated as outside counsel in the respective areas.

Jill Deitch, Esq.  
Executive Director



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**Resolution Authorizing the Execution of  
Contracts Pursuant to the Public School Contracts Law**

**WHEREAS**, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

**WHEREAS**, NJSIG requires professional services in the form of outside counsel to represent the interests of NJSIG’s members in claims;

**WHEREAS**, NJSIG has engaged in a fair and open competitive contracting process, pursuant to which proposals were solicited; and,

**WHEREAS**, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

**NOW THEREFORE, BE IT RESOLVED** that:

1) NJSIG designates the following firms as Outside Counsel as to each respective area based on technical criteria, management criteria, cost criteria and the service provider’s demonstrated service to public entities in the State of New Jersey:

a. General Litigation (C-2020-0001):

i. Adams Gutierrez & Lattiboudere LLC;



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- ii. Anderson & Shah, LLC;
- iii. Birchmeier & Powell, LLC;
- iv. Buglione, Hutton & DeYoe, LLC;
- v. Capehart Scatchard;
- vi. Diego F. Navas, Attorney-at-Law;
- vii. DiFrancesco Bateman, P.C.;
- viii. Hill Wallack, LLP;
- ix. Methfessel & Werbel;
- x. Pashman Stein Walder Hayden; and
- xi. Purcell Mulcahy Flanagan, LLC.

b. Complex General Litigation (C-2020-0002):

- i. Anderson & Shah, LLC;



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ii. Birchmeier & Powell, LLC; and

iii. Pashman Stein Walder Hayden.

c. School / Education Litigation (C-2020-0003):

i. Adams Gutierrez & Lattiboudere LLC;

ii. Buglione, Hutton & DeYoe, LLC;

iii. Capehart Scatchard;

iv. Purcell Mulcahy Flanagan, LLC; and

v. Scarinci Hollenbeck.

d. General Workers' Compensation Litigation (C-2020-0004):

i. Biancamano & Di Stefano;

ii. Braff, Harris, Sukoneck & Maloof;

iii. Brown & Connery, LLP;



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iv. Cleary Giacobbe Alfieri Jacobs, LLC;

v. Hill Wallak, LLP;

vi. Leitner Tort DeFazio & Brause;

vii. Shain Schaffer; and

viii. Souder Shabazz Woolridge.

e. Complex Workers' Compensation Litigation (C-2020-0005):

i. Biancamano & Di Stefano;

ii. Braff, Harris, Sukoneck & Maloof;

iii. Brown & Connery, LLP;

iv. Capehart Scatchard;

v. Leitner Tort DeFazio & Brause; and

vi. Shain Schaffer.



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- 2) The Executive Director is hereby authorized to execute professional services agreements with the above-referenced service providers;
- 3) The Chief Legal Officer/General Counsel, with the advice of the Claims Manager, is hereby authorized to retain firms designated as Outside Counsel that have executed a professional service agreement as to each respective area to represent NJSIG members in specific matters in accordance with NJSIG Policy 2212;
- 4) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;
- 5) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 9th day of March, 2020.



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New Jersey Schools Insurance Group

By: \_\_\_\_\_

Irene Le Febvre, Chairperson

Board Secretary  
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: