Certification pursuant to <u>N.J.A.C.</u> 5:34-2.3(b)

NJSIG No. 1121-3

To: New Jersey Schools Insurance Group Board of Trustees

From: Jill Deitch, Esq.
Executive Director

Date: November 17, 2021

Subject: Insurance, including the purchase of insurance coverage and consultant services

This is to request an award of a contract without the receipt of formal bids as insurance, including the purchase of insurance coverage and consultant services, <u>N.J.S.A.</u> 18A:18A-5(a)(10). I do hereby certify to the following:

1. **Provide a clear description of the nature of the work to be done**: Insurance brokerage services for the New Jersey Schools Insurance Group.

2. **Describe in detail why the contract meets the provisions of the statute and rules**: <u>N.J.S.A.</u> 18A:18A-5(a)(10) ("Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;").

Certification pursuant to <u>N.J.A.C.</u> 5:34-2.3(b)

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because**: <u>N.J.S.A.</u> 18A:18A-5(a)(10) ("Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;").

4. **Describe the informal solicitation of quotations**: NJSIG obtained quotations to provide insurance brokerage service from several other providers of insurance brokerage services.

5. I have reviewed the rules of the Division of Local Government Services pursuant to <u>N.J.A.C.</u> 5:34-2.1, <u>et seq.</u> and certify that the proposed contracts may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

<div style="margin-left:50%;">

Respectfully submitted,

Jill Deitch, Esq.
(Print Name)

(Signature)

Executive Director
(Title)

</div>