



New Jersey Schools Insurance Group

6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
(609) 386-6060 • FAX (609) 386-8877
www.njsig.org

Board of Trustees Meeting of November 29, 2017 Action Item Vision benefits insurance coverage

NJSIG currently obtains vision benefits insurance coverage for NJSIG employees through Vision Benefits of America, and the current contract is scheduled to expire at the end of year. As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG solicited a quotation for vision benefits insurance coverage for NJSIG employees. This quotation was compared to NJSIG's incumbent provider of vision benefits insurance coverage for NJSIG employees on the basis of the services provided and cost. Thus, it is proposed that the contract for vision benefits insurance coverage for NJSIG employees be awarded to Vision Benefits of America.

Recommended Resolution: to approve the contract for vision benefits insurance coverage for NJSIG employees be awarded to Vision Benefits of America.

William Mayo

William Mayo, CPCU, ARM
Executive Director



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Certification pursuant to N.J.A.C. 5:34-2.3(b)

To: NJSIG Board of Trustees
From: William M. Mayo, CPCU, ARM
Date: November 29, 2017
Subject: Insurance, including the purchase of insurance coverage and consultant services

This is to request an award of a contract without the receipt of formal bids as insurance, including the purchase of insurance coverage and consultant services, N.J.S.A. 18A:18A-5(a)(10). I do hereby certify to the following:

- 1. Provide a clear description of the nature of the work to be done:**
Vision benefits insurance coverage for NJSIG employees.
- 2. Describe in detail why the contract meets the provisions of the statute and rules: N.J.S.A. 18A:18A-5(a)(10)** (“Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”).



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3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because: N.J.S.A. 18A:18A-5(a)(10) (“Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”).**
4. **Describe the informal solicitation of quotations:** The informal solicitation of quotations involved obtaining another quotation from a competing provider of employee vision benefits insurance coverage in February of 2017.
5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1, et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.



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Respectfully submitted,

Print Name

Signature

Title

(Original to be retained by the NJSIG Board of Trustees Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official).



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Resolution Authorizing the Execution of Contracts Pursuant to the Public School Contracts Law

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

WHEREAS, NJSIG requires vision benefits insurance coverage services for its employees to aid in management of the organization; and,

WHEREAS, such service is in the nature of an exception to the bidding requirements as insurance, including the purchase of insurance coverage;

WHEREAS, the Executive Director has executed a Certification pursuant to N.J.A.C. 5:34-2.3(b), which said Certification is attached; and

NOW THEREFORE, BE IT RESOLVED, on this 29th day of November, 2017 that:

- 1) NJSIG awards the contract for vision benefits insurance coverage services to Vision Benefits of America;
- 2) The Executive Director is hereby authorized to execute a contract with the above-referenced service provider;
- 3) This contract is awarded in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;



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- 4) A notice of this action shall be published once in the official newspaper designated by the New Jersey Schools Insurance Group.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the __29th day of November, 2017.

New Jersey Schools Insurance Group

By: _____
Irene Le Febvre, Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: