



NEW JERSEY SCHOOL INSURANCE GROUP Executive Director Search Timeline

<u>5/15/2019</u>	Review and approve process
<u>5/30/2019</u>	Ad appears in AGRIP and NAIFA, as well as NJSBA website
<u>7/30/2019</u>	Deadline for receipt of resumes
<u>August</u>	Retreat to review submitted resumes
<u>September</u>	Board of Trustees conducts 1st round interviews
<u>October</u>	Board of Trustees conducts 2nd round interviews
<u>November</u>	Reference/background checks
<u>December</u>	Board of Trustees appoints new Executive Director
<u>2/1/2020</u>	New Executive Director begins



New Jersey School Boards Association

413 West State Street • Trenton, NJ 08618 • Telephone: 609.695.7600 • Toll-Free: 888.88NJSBA • Fax: 609.695.0413

Executive Director, New Jersey Schools Insurance Group Mount Laurel, New Jersey

The New Jersey Schools Insurance Group is seeking a dynamic leader responsible for directing and managing all aspects of NJSIG's operations as well as defining, developing and implementing a strategic course to fulfill NJSIG's mission to be the premier provider of insurance and risk management solutions for schools in the State of New Jersey.

The successful candidate will be experienced in budget development, income management, financial forecasting and investment oversight. In addition to strong client management skills, the successful candidate will possess the ability to build strong relationship within all levels of the organization, exercise sound judgement and possess a strong moral compass.

Qualifications

- Bachelor's degree required, Master of Public Administration, Business Administration or Juris Doctor preferred;
 - Minimum 7 years' experience in the management and administration of a government entity required;
 - Comprehension of actuarial concepts, advanced statistical concepts, underwriting protocols, claims administration processes, loss control services and risk management strategies required;
 - Working comprehension of NJ laws governing operation of NJSIG;
 - Comprehension of public entity function, operations, governance and compliance in the State of New Jersey required;
 - Residency in the State of New Jersey in accordance with the New Jersey First Ac, N.J.S.A. 52:14-7.
-

Position Available February 1, 2020

Salary market competitive and commensurate with education and experience.

Please send confidential cover letters, resumes and salary history via email to SEARCH@njsba.org

New Jersey School Board Association,
Attention: Kristen Krulikowski
413 W. State Street
Trenton, New Jersey 08618-5697

Deadline for submission of application materials July 30, 2019.

Review of candidates will occur in August 2019 and interviews subsequently held in September and October 2019.

Should you require further information, please contact 609-278-5218 or SEARCH@njsba.org