

**Board of Trustees Meeting June 17, 2020**  
**Client Relations and Safety and Risk Control Report**

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**Client Relations**

- The Client Relations team is working with Underwriting on renewal and new business submissions. All brokers have been asked to submit new business with a narrative that includes a risk management analysis of the potential member's history of losses and trends.
- Underwriting and Client Relations are working closely during this policy renewal period by answering coverage and contribution questions from members and brokers.
- We continue to field questions regarding outdoor graduations and workers' compensation questions regarding returning to work during the summer months and graduation ceremonies being held in July.
- All members have been contacted to complete their safety grant applications. The Safety Grant Portal was extended to June 15<sup>th</sup> for 4 members who were unable to meet deadline.
- We will be communicating to our members this month about NJSIG's new incident reporting program which is set to go live on NJSIG's website July 1<sup>st</sup>.

**Safety and Risk Control**

- Safety and Risk Control attended a couple of virtual safety committee meetings. The main topics currently being discussed are COVID-19 and related precautions of how/when to safely reopen the schools.
- Safety and Risk Control has been busy assisting BAs with completing their safety grant applications. As of June 3<sup>rd</sup>, 97% of all applications were completed, with the following breakdown: 359 applications, 280 resolutions, 6 have not started the application, 1 application is in progress and 2 districts have opted out of the program. The Safety Grant Portal will remain open until June 15<sup>th</sup> to accommodate the remaining members who are completing their applications.
- Safety and Risk Control worked with the legal department to draft a RFP for property inspection services. This proposal was posted on May 1<sup>st</sup>.