



New Jersey Schools Insurance Group
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Mount Laurel, New Jersey 08054
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Board of Trustees Meeting May 24, 2022
Action Item
Contracting: Claims management software system
NJSIG No. 0522-07

As a part of NJSIG's efforts to maintain compliance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(10), NJSIG issued a request for a claims management software system (I-2022-0001). As a result of this open and fair process, NJSIG received one proposal for a claims management software system (I-2022-0001). This proposal was evaluated using weighted evaluation criteria, and the results of that evaluation are outlined in the attached a claims management software system RFP (I-2022-0001) Evaluation Committee narrative summary report and recommendations. Based on the results of the committee's evaluation, it is proposed that a contract be awarded to Origami Risk LLC.

Recommended Resolution: To approve the attached resolution.

**NEW JERSEY SCHOOLS INSURANCE GROUP
MEMORANDUM**

Date: 05/09/2022

To: Board of Trustees
New Jersey Schools Insurance Group

From: Evaluation Committee for I-2022-0001

Subject: Claims management software system (I-2022-0001) competitive contracting narrative summary report and recommendations

The New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group, also known as a governmental risk pool, established in accordance with P.L. 1983, c. 108, that provides insurance coverage and risk management services to member school districts.

The concept of pooling is one whereby public entities can join together to provide protection from risks on a group basis. As a school board insurance group, NJSIG is governed by a Board of Trustees which is comprised of school board members, superintendents and business administrators from NJSIG member districts.

By joining NJSIG, members collectively attain benefits not possible individually and pool their premiums into a common fund to be used for the benefit of all member districts. NJSIG is comprised of approximately four hundred boards of education and charter school districts, and offers members a cost-effective method of obtaining coverage for all property and casualty lines, including but not limited to: workers’ compensation, general liability, automobile liability, excess liability, property, error and omissions, bonds, crime, electronic data processing, environmental liability, equipment breakdown, and auto physical damage coverage. NJSIG provides claims administration, underwriting and loss control services for members.

NJSIG has approximately seventy-five (75) full-time employees, of which approximately fifty percent work in the Claims Department. NJSIG is currently using the Origami Risk platform to manage claims. This is a cloud hosted platform, and includes, but is not limited to, managing claims records, transaction records, check printing, Centers for Medicare and Medicaid Services reporting, EDI reporting general claims and claim financial reporting. NJSIG currently has approximately four hundred thousand claim records across all funds.

NJSIG sought proposals from qualified organizations to provide a claims management software system. NJSIG's objective with this RFP is to identify an experienced claims management software company that is capable of providing and implementing a claims management software system to ensure accurate and consistent tracking, reporting, and administration of NJSIG members' incidents, claims, locations and policies. This claims management software system may be a component of a risk management information system (RMIS).

A full copy of the scope of work is contained within the request for proposals for claims management software system (I-2022-0001). This solicitation was conducted in a fair and open process in accordance with the requirements for competitive contracting under the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. Proposers were invited to submit proposals to provide a claims management software system via a fair and open competitive contracting process. As a result of this solicitation, NJSIG received one proposal in total.

An evaluation committee was convened to evaluate and summarize the proposals based on weighted evaluation criteria. These weighted evaluation criteria were designed to fairly evaluate all proposals, and are based on the model evaluation criteria set forth by the State of New Jersey, Department of Community Affairs, Division of Local Government Services as codified at N.J.A.C. 5:34-4.2. This evaluation methodology is designed to fairly evaluate the responsiveness of each proposal, and the responsibility of each proposer, based on the technical criteria, management criteria and cost criteria. A complete copy of the evaluation criteria, the relative weights assigned to the evaluation criteria and an explanation of the factors each criteria are intended to evaluate is included in the request for proposals for claims management software system (I-2022-0001).

The results of the evaluation committee are summarized below:

1. Origami Risk had a 99 mean composite score. The evaluation committee found this proposal reasonable as to cost. The evaluation committee found the proposal to be responsive as to the management and technical criteria. The evaluation committee recommends accepting this proposal.



5/9/2022

New Jersey Schools Insurance Group
Resolution Authorizing the Execution of a
Contract Pursuant to the Public School Contracts Law

NJSIG No. 0522-07

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide risk transfer mechanisms for its members;

WHEREAS, NJSIG requires a claims management software system;

WHEREAS, NJSIG has engaged in an open and fair process for the procurement of a claims management software system, pursuant to which proposals were solicited; and,

WHEREAS, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

NOW THEREFORE, BE IT RESOLVED, that:

- 1) NJSIG awards a contract for a claims management software system to:
 - a. Origami Risk LLC.
- 2) NJSIG awards a contract for a claims management software system to this provider based on technical criteria, management criteria and cost criteria;
- 3) The Executive Director is hereby authorized to execute a contract with the above-referenced provider;
- 4) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;

New Jersey Schools Insurance Group
Resolution Authorizing the Execution of a
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5) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 24th day of May, 2022.

New Jersey Schools Insurance Group

By: _____
Christopher Russo, Ed.D, Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: