



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

Board of Trustees Meeting September 20, 2023
Action Item
Insurance brokerage services
NJSIG No. 0923-1

NJSIG requires insurance brokerage services. These services fall under an exception to the bidding requirements under N.J.S.A. 18A:18A-5(a)(10): “[i]nsurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services.”

As part of NJSIG’s efforts to maintain compliance with the PSCL, contracts awarded pursuant to the EUS process require the passage of a resolution by the NJSIG Board of Trustees, which states the supporting reasons for its action. Alliant Insurance Services, Inc. has a demonstrated track record of providing insurance brokerage services to NJSIG.

Recommended Resolution: It is proposed that a contract be awarded to Alliant Insurance Services, Inc., to provide insurance brokerage services for a term of thirty-six months, running from October 1, 2023 to September 30, 2026.



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

**Resolution Authorizing the Execution of
Contracts Pursuant to the Public School Contracts Law**

NJSIG No. 0923-1

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide risk transfer mechanisms for its members;

WHEREAS, NJSIG requires insurance brokerage services;

WHEREAS, such service is in the nature of an exception to the bidding requirements under N.J.S.A. 18A:18A-5(a)(10), “[i]nsurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”

WHEREAS, the Executive Director has executed a Certification pursuant to N.J.A.C. 5:34-2.3(b), which said Certification is attached; and

NOW THEREFORE, BE IT RESOLVED, that:

- 1) NJSIG awards the contract for insurance brokerage services to:
 - a. Alliant Insurance Services, Inc.;
- 2) The Executive Director is hereby authorized to execute a contract with the above-referenced provider;

**Resolution Authorizing the Execution of
Contracts Pursuant to the Public School Contracts Law**

NJSIG No. 0923-1

- 3) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;
- 4) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 20th day of September, 2023.

New Jersey Schools Insurance Group

By: _____
Christopher Russo, Ed.D., Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE:



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

Certification pursuant to N.J.A.C. 5:34-2.3(b)

NJSIG No. 0923-1

To: New Jersey Schools Insurance Group Board of Trustees

From: Jill Deitch, Esq.
Executive Director

Date: September 14, 2023

Subject: Insurance, including the purchase of insurance coverage and consultant services

This is to request an award of a contract without the receipt of formal bids as insurance, including the purchase of insurance coverage and consultant services, N.J.S.A. 18A:18A-5(a)(10). I do hereby certify to the following:

- 1. Provide a clear description of the nature of the work to be done:**
Insurance brokerage services for the New Jersey Schools Insurance Group.
- 2. Describe in detail why the contract meets the provisions of the statute and rules: N.J.S.A. 18A:18A-5(a)(10) (“Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”).**

Certification pursuant to N.J.A.C. 5:34-2.3(b)

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because: N.J.S.A. 18A:18A-5(a)(10) (“Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”).**

4. **Describe the informal solicitation of quotations:** NJSIG obtained quotations to provide insurance brokerage services from several other providers of insurance brokerage services in 2021 and the incumbent vendor has a demonstrated track record of providing insurance brokerage services to NJSIG.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1, et seq. and certify that the proposed contracts may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully submitted,

Jill Deitch, Esq.
(Print Name)

Jill Deitch
(Signature)

Executive Director
(Title)