



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

Board of Trustees Meeting of March 20, 2023 IT Report

Underwriting Renewal Application Portal

The electronic renewal application portal has gone live. The brokers and members are now able to complete and submit their renewal applications online. Once submitted the application is delivered to our underwriting department through our document management system (ImageRight) for our underwriting team to begin the underwriting process. NJSIG is prefilling much of the renewal application for the brokers and members. This will save the brokers and members many hours of tedious data entry. We have received very positive feedback from the broker community about the portal.

Provider Search Tool

The IT department has put together a medical provider search tool that will allow the claims adjuster to enter a zip code of a claimant or member, select a provider type (i.e. physical therapy, pharmacy, doctor) and provide a list of approved vendors within a 10 mile radius of the employee's zip code. The search results return the providers name, address, contact number and the number of miles to their location. This tool will help the claims staff directing the claimants to an approved provider in their area, saving the adjuster's time by not having to maintain their own medical provider list or go to a managed care website site to lookup approved providers.

Provider Pricing Search Tool

NJSIG wanted the ability to look up and compare medical procedure costs from different medical provider types, based on the medical provider's demographics. We also wanted to include the Medicare cost for these same procedures. This tool will allow the claims department to compare what NJSIG is billed to what other providers

are charging in the same demographic area and allow NJSIG to validate that the pricing is fair and reasonable.

Mitchell Electronic Billing

We have been working with our pharmacy vendor, Mitchell, to receive an electronic weekly bills data file to replace receiving paper bills monthly. The go live date for the electronic data feed is scheduled for April, 1st 2023. Mitchell is the first vendor that we are moving to the electronic data feed, and we are looking to move forward with other vendors in the near future.

This electronic billing process will allow NJSIG to put more controls in place through validations, alerts and reporting to better manage current and historical billing.

Jeffrey Cook
Information Systems Manager