



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

BOARD OF TRUSTEES MEETING  
Wednesday, September 21, 2022  
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ  
Meeting 1:00 p.m.

## SEPTEMBER AGENDA

### PUBLIC SESSION

#### *ITEM #*

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on July 11, 2022. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.	Damaris Gurowsky	Christopher Russo, Ed.D.
Richard J. Casey	Irene Le Febvre	Josephine Sharpe
Christopher Carrubba	Joseph Meloche, Ed.D.	Dana Sullivan

3. Acceptance of the public session minutes for July 13, 2022.

4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons - Reports/Comments

6. Reports:

- A. Executive Director Report
- B. Accounting/Finance Report
- C. Underwriting Report

Jill Deitch  
Michele Carosi  
Claire King

- D. Claims Report Sherwin Archibald
- E. Information Technology Report Jeff Cook

7. Discussion Items:

- A. NJSIG’s Remote Work Pilot program Jill Deitch
- B. Second COVID-19 refund Jill Deitch
- C. NJSIG Cyber program success update Stephen Tucker
- D. NJSBA Workshop - Atlantic City Oct. 25-26, 2022 Jill Deitch

8. Action Items:

- A. Outside counsel – subro., coverage, school bd. ins. group Sherwin Archibald  
(**NJSIG No. 0922-1**)
- B. Employment practices counseling hotline Jill Deitch  
(**NJSIG No. 0922-2**)
- C. Checking accounts and new claims ratification Michele Carosi  
(**NJSIG No. 0922-3**)
- D. Property appraisal services Claire King  
(**NJSIG No. 0922-4**)

9. New Business

10. Executive Session

**EXECUTIVE SESSION**

**EXECUTIVE SESSION RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or

D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.