



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

BOARD OF TRUSTEES MEETING  
Tuesday, May 24, 2022  
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ  
Meeting 11:00 a.m.

### MAY AGENDA

## PUBLIC SESSION

### ITEM #

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on May 17, 2022. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.	Damaris Gurowsky	Christopher Russo, Ed.D
Richard J. Casey	Irene LeFebvre	Josephine Sharpe
Christopher Carrubba	Joseph Meloche, Ed.D.	Dana Sullivan

3. Acceptance of the public and executive session minutes for March 23, 2022.
4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.
5. Sub-fund Liaisons - Reports/Comments
6. Reports:

- A. Executive Director Report
- B. Accounting/Finance Report
- C. Underwriting Report

Jill Deitch  
Michele Carosi  
Claire King

- D. Claims Report
- E. Information Technology Report

Sherwin Archibald  
Jeff Cook

7. Discussion Items:

- A. Cyber; draft memorandum of coverage
- B. Trustee retreat (July 13, 14, 20 or 21), October meeting

Stephen Tucker  
Jill Deitch

8. Action Items:

- A. 2022/2023 Budget – First reading  
(**NJSIG No. 0522-01**)
- B. 2022/2023 Plan of Risk Management – First reading  
(**NJSIG No. 0522-02**)
- C. Sponsorship, NJSBA Workshop 2022 Oct. 24-26  
(**NJSIG No. 0522-03**)
- D. Checking accounts & new claims ratification  
(**NJSIG No. 0522-04**)
- E. NJSIG holiday policy – Second reading  
(**NJSIG No. 0522-05**)
- F. NJSIG sick policy –Second reading  
(**NJSIG No. 0522-06**)
- G. Contracting:
  - 1. Claims management software system  
(**NJSIG No. 0522-07**)

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9. New Business

10. No Closed (Executive) Session